

NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, December 14, 2016

MaryAnn Miller called the Nutrition Program Advisory Council meeting to order at 8:30 am.

Roll Call

Ivan Elm, William Hoekstra, MaryAnn Miller, Mark Roesch

Also Present

Amanda Higgins, Catherine Knickelbein, Stephanie Levenhagen, Kris Schefft, Jackie Wendlandt

Excused

Carolyn Flowers, Harvey Grulke

Absent

None

Roll Call and Introductions

Roll call results as listed above.

Consideration to Deviate from the Agenda

Mark Roesch motioned and William Hoekstra seconded to consider deviation from the agenda. Motion carried.

Action on the Minutes of the October 12, 2016 meeting

Mark Roesch motioned and William Hoekstra seconded to approve the minutes of the October 12, 2016 Nutrition Program Advisory Council meeting. The motion carried.

Public Forum

None

Action: Review, Discuss and Recommend to the Human Services and Health Department Board new advisory member, Caitlin Richardson

Mark Roesch motioned and William Hoekstra seconded to recommend to the Human Services and Health Department Board Caitlin Richardson as a new advisory member. The motion carried.

Election of Secretary

Mark Roesch nominates and Ivan Elm seconds to elect William Hoekstra as Secretary of the Nutrition Program Advisory Committee. Motion carried.

Program Report and Program Statistics

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2016 Donation* and *Participants Averages* handouts. Brief discussion followed.

Dining Center Reports

Stephanie Levenhagen reviewed the items as written in the updated gift certificate flyer that will be posted at all ten dining centers. Brief discussion followed.

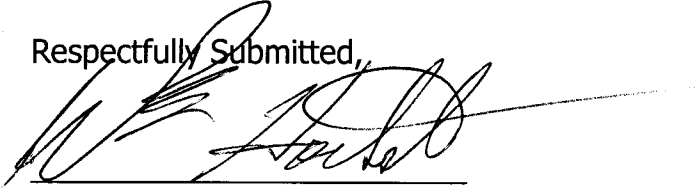
Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, February 8, 2017, at 8:30 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

MaryAnn Miller, Chairperson, adjourned this meeting of the Nutrition Program Advisory Council at 8:52 am. The motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'W. Hoekstra', is written over a horizontal line.

William Hoekstra, Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.